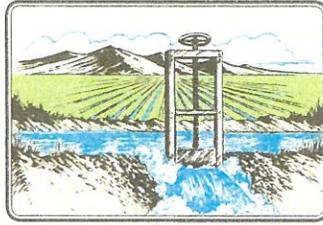


Reclamation District No. 1004



**RECLAMATION DISTRICT NO. 1004
BOARD OF TRUSTEES
MEETING MINUTES
August 13, 2025
Regular Board Meeting**

Board of Trustees (BOT) present: Chairman Herkert, Vice-Chairman Borrelli, Trustee Garofalo, Trustee Mord, and Trustee Bailey. District staff present: District Manager Terry Bressler and Office Manager Barbie Buchanan. Public attendees present: Deryl Phy. No attendees by phone.

1. Call the Meeting to Order

The meeting was called to order at 10:00 a.m.

2. Approval of Agenda

Motion to approve agenda as presented: Trustee Bailey
Second: Trustee Mord
Vote: Unanimous

3. Approval of Minutes – Tab 2

A. Regular Board Meeting Minutes – July 9, 2025

Motion to approve minutes with edits: Trustee Bailey
Second: Trustee Garofalo
Vote: Unanimous

4. Public to address the Board

Landowner Deryl Phy expressed concern that the Sacramento River Settlement Contractors Corporation (SRSCC), which represents RD1004 with the USBR, may attempt to take over RD1004's water rights in the future.

5. Financial Report - Discussion and Possible Action

A. Cash Report/Account Balances

Discussion only, no action taken. Vice-Chairman Borrelli and Trustee Garofalo asked about the USBR refund the District received in April 2025 from FY 2023. They asked if the refund the District received should go back to the Landowners. Further research is requested, with a follow-up at September's meeting.

There was additional discussion regarding the USBR FY 22 Drought funding. Chairman Herkert thought that the District had fully allocated all of the funds. Allocation of these funds will be added to the September agenda.

B. Interim Disbursements

Motion to approve interim disbursements totaling \$79,788.43: Vice-Chairman Borrelli
Second: Trustee Bailey
Vote: Unanimous

C. Accounts Payable

Motion to approve vendor transactions totaling \$226,665.55: Trustee Bailey
Second: Trustee Mord
Vote: Unanimous

D. Accounts Receivable

Office Manager Barbie Buchanan reported one open invoice from the August water statements: STS Farming \$619.50.

E. Profit/Loss Statement

Discussion only, no action taken.

F. Approval of Transfers

Transfer \$12,500.00 from the general fund to County Fund 1 (498)

- \$2,500.00 to Water Rights
- \$10,000.00 to Princeton Pumping Plant

Motion to approve transfer from Tri Counties to County Fund 1 as requested: Trustee Mord
Second: Vice-Chairman Borrelli
Vote: Unanimous

6. New Business

A. Discussion and Possible Action Regarding Princeton Pumping Plant and Water Rights 2025 Quarter 2 Expense Reimbursement

Motion to approve PPP and Water Rights Expenses for FY 25 Qtr. 2, totaling \$72,159.39 as requested (PPP - \$67,018.97 and Water Rights - \$5,140.42): Trustee Bailey
Second: Vice-Chairman Borrelli
Vote: Unanimous

B. Discussion and Possible Action Regarding Job Description of New Utility Worker Position

District staff presented a draft job description for a future Utility Worker position with the District. There was discussion regarding the driver's license requirement due to

SB 1100, which went into effect in January 2025. Additional details regarding driver's license requirements under SB 1100 will be added to the draft job description. A final review of both Utility Worker and Meter Reader job descriptions will be scheduled for the October meeting.

7. Chairman's Report

A. Update on Sacramento River Settlement Contractors

Chairman Herkert reported that a small portion of DPP funding has not been fully disbursed; however, the SRSCC board has decided that the percentage will be split between all contractors who signed the DPP agreement. Each contractor will receive additional funding along with the interest payment.

SRSCC is developing a tool for contractors to determine if EIR permitting is necessary for water savings infrastructure projects using DPP funds. Each district will be responsible for its own mitigation and permitting for its projects.

The SRSCC board has decided to move forward with the film production that was discussed at the last meeting. The total cost of the project is expected to be \$400K, SRSCC expects to fund approximately \$250K, and the remaining amount will be covered by grant funds.

Chairman Herkert shared that SRSCC, along with GCID, RD108, Sutter Mutual, and Natomas Central Mutual, wrote a letter to the USBR asking for reconsideration of the recent Shasta operations forecast because of the need to protect water supplies for the next year, given the current drier forecast for the remainder of this water year.

Shasta is currently at 105% of average storage, approximately 3.3M a/f. Current inflow is 6.28M a/f, and Shasta is expected to be at 2.4M a/f on October 1st, which would put us in a BIN 1B year.

Trustee Garofalo shared that Butte Creek Farms inquired about the allocation of DPP funding for District projects, specifically regarding the use of non-serviceable areas to determine the funding amount. They would like to see a portion of this funding carved out and specifically allocated for the non-serviceable areas. BCF has a concrete ditch project that may be able to piggyback on the District's plan to concrete a ditch. Chairman Herkert believes this would be a valuable discussion and would like to begin by determining the water savings of specific projects. District staff will work on a list of potential projects to present to the BOT, both inside and outside of the service area. District Manager Terry Bressler stated that he is working with Provost & Pritchard to come out and calculate how much water is being lost in the ditch. This work will cost approximately \$6,000.00, but is an important step in determining how many af will be saved by concreting that section of the ditch.

8. Manager's Report

District Manager Terry Bressler presented three bids for a new truck. The BOT gave direction to proceed with the purchase per the approved 2025 budget.

District Manager Terry Bressler reported that Morgan Levee maintenance was completed as of today, but the cut-off road still needs approximately 10 loads of gravel. Emery has finished the floating solar panel, and it is now producing power. The hydrometer will have deflectors installed next month. District staff is beginning to work on Drumheller Canal from the Putnam Road side so as not to interfere with the trees and duck boxes on the Behring Ranch property.

Rice water is starting to slow down; however, there are concerns about potentially needing additional water. Discussion continued to determine if the District should run wells or purchase project water from another Contractor if the District uses its full allocation of project water.

He also shared that landowner Bill Gardner called regarding the early water cut-off discussed at last month's meeting. Trustee Bailey also received the same call and believes the issue has been resolved.

9. Old Business

A. Discussion and Possible Action Regarding Butte Creek

Vice-Chairman Borrelli asked District Manager Terry Bressler to ask DWR to spray near the outfall gates on Butte Creek. Discussion only, no action taken.

B. Discussion and Possible Action Regarding White Mallard Dam Automated Dam Level Cost, Feasibility, and Operations

Discussion only, no action taken.

C. Discussion and Possible Action Regarding Comprehensive Testing for Wells and Lift Pumps

Discussion only, no action taken.

D. Discussion and Possible Action Regarding Fee Study with Provost & Pritchard

District staff provided updates from the Provost & Pritchard meeting. At this point, Provost staff are researching a tier structure for assessments that are more in line with Prop 218 requirements. District staff is still working with Provost staff to finalize information and will report to the BOT as information comes in.

E. Discussion and Possible Action Regarding Water Delivery Repairs at Field 163

District Manager Terry Bressler spoke with both landowners who would be impacted by the work to be done to repair the water delivery to field 163. Total cost is expected to be around \$10,000.00 in equipment rental, plus fuel and staff time. Once written approvals from the two landowners impacted are obtained, the BOT will provide further direction to move forward.

F. Discussion and Possible Action Regarding Maintenance and Benefits to Landowners within the Levee System

As a follow-up from last month, District staff shared that there are 12 landowners and approximately 10,000 acres within the levee system. After a brief conversation with Legal, it is suggested that this would be considered a new assessment, which would require an engineer's report, the 218 process, and a majority plus one vote to approve the assessment. Chairman Herkert believes this would require a deeper review of the allocations currently included in the budget. He also suggested that we speak with Provost & Pritchard staff to take a deeper look and determine if this should be included with their current scope of work.

Further discussion was held to eliminate all special levee maintenance charges, specifically the Morgan Levee fees, and include them in the regular expense item in the overall budget. Trustee Bailey supports making it a district-wide expense.

Motion to eliminate special charge for Morgan Levee maintenance fees and include in regular levee maintenance fees moving forward: Trustee Bailey

Second: Trustee Borrelli

Vote: Unanimous

10. CLOSED SESSION AND TOPICS TO BE DISCUSSED:

A. Discussion and Possible Action regarding Sacramento River Water Rights/Bureau of Reclamation & California Department of Water Resources

B. Discussion and Possible Action Regarding Litigation Updates

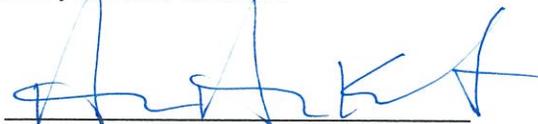
Closed session: 12:40 p.m.

Open session: 1:00 p.m.

Report out from closed session: Updates on pending litigation discussed, no action taken.

Meeting adjourned at 1:00 p.m.

Submitted by Barbie Buchanan.



Hans Herkert
Chairman of the Board



Barbie Buchanan
Secretary to the Board of Trustees